

The Conference of the Speakers of the European Union Parliaments Bratislava, 24 – 27 May 2007

PRACTICAL INFORMATION

Date and venue

The Conference of Speakers of the European Union Parliaments will be held in the building of the National Council of the Slovak Republic (Národná rada Slovenskej republiky) in Bratislava from 24 to 27 May.

Address:

Národná rada Slovenskej republiky
Námestie Alexandra Dubceka 1
812 80 Bratislava 1

The plenary sessions will take place on Friday, 25 May and Saturday, 26 May 2007 in the Plenary Hall of the National Council of the Slovak Republic (Room No. 101, first floor).

Registration and identity badges

Conference Registration Desks will be located at the receptions of the contracted hotels, and at the reception of the National Council of the Slovak Republic. Participants will receive their identity badges and other materials at the Conference Reception Desks in the contracted hotels on Thursday, 24 May 2007 from 2 pm to 10 pm. Those arriving later can also register on Friday, 25 May 2007 from 7 am, at the Conference Registration Desks in the contracted hotels, and at the National Council of the Slovak Republic.



All participants are requested to wear their identity badges throughout the entire Conference. Presentation of the badge is required by the participants and accompanying partners for admission to the Conference venue and the scheduled cultural events, as well as on all transport organised for the Conference.

Identity badges with the following colour codes will be distributed:

Red	-	Speaker
Dark Blue	-	Secretary General
Light Blue	-	Delegation Member / Accompanying Partner / Embassy representative / Observer
Green	-	Interpreter
Brown	-	Security
Yellow	-	Press
Orange	-	Organizer
Grey	-	Catering Staff

Participants are also asked to carry their personal ID cards or passports with them at all time.

Security

Security will be provided by the Bureau for the Protection of Constitutional Officials and Diplomatic Missions (Úrad pre ochranu ústavných činiteľov a diplomatických misií Ministerstva vnútra Slovenskej republiky). The Bureau will be securing the different venues of the Conference sessions and events, as well as the transport routes and buses.

Only one armed member of security per Speaker/delegation will be admitted to the premises of the Conference.

Transport

Security of transportation of the protected persons, i. e. the Speakers of the Parliaments only, will be provided by the Bureau for the Protection in the following way:

Speakers arriving at and departing from Bratislava airports (Letisko Milana Rastislava Štefánika, Letisko Letky Ministerstva vnútra) will be provided with the police escort, limousine, and in the case of necessity, with the security car for transport of Speaker with bodyguard to the hotel, and from the hotel to the airport at departure.

Speakers arriving and departing through the highway border crossings Jarovce/Kittsee or Rusovce/Rajka, and having their own security officers will be provided with the police escort, limousine, and in the case of necessity with a security car for transportation from the point of the border-crossing to hotel, and from hotel to the border-crossing at departure.

Speakers arriving and departing through the highway border crossings Jarovce/Kittsee or Rusovce/Rajka, not having their own security officers, neither requesting any special protection measures, will be provided with the police escort from the border-crossing to hotel, and from hotel to the border-crossing at departure.

All the other members of delegations are kindly asked to arrange their own transportation from the point of arrival to hotel and from hotel to the point of departure with their respective Embassies. Shuttle buses between the Vienna airport (Schwechat-Flughafen) and Bratislava will not be provided.

Transportation during the official program of Conference will be provided en bloc by shuttle buses and minibuses, accompanied by the police escort on the assigned routes.

Timetable of departures of shuttle buses

Friday, 25 May 2007

BUS No.	ROUTE	
1	08.15	Crowne Plaza – National Council (Secretaries General)
	08.45	Crowne Plaza – National Council (Speakers & other members of delegations)
	17.40	National Council - Crowne Plaza (All members of delegations)
	19.10	Crowne Plaza – Bratislava Castle (All members of delegations)
	app. 22.00	Bratislava Castle - Crowne Plaza (All members of delegations)
2	09.00	Crowne Plaza – National Council (Speakers & other members of delegations)
	17.40	National Council - Crowne Plaza (All members of delegations)
	19.10	Crowne Plaza – Bratislava Castle (All members of delegations)
	app. 22.00	Bratislava Castle - Crowne Plaza (All members of delegations)
3	08.15	Carlton – National Council (Secretaries General)
	08.45	Carlton – National Council (Speakers & other members of delegations)
	17.40	National Council – Carlton (All members of delegations)
	19.10	Carlton – Bratislava Castle (All members of delegations)
	app. 22.00	Bratislava Castle - Carlton (All members of delegations)
4	09.00	Carlton – National Council (Speakers & other members of delegations)
	17.40	National Council – Carlton (All members of delegations)
	19.10	Carlton – Bratislava Castle (All members of delegations)
	app. 22.00	Bratislava Castle - Carlton (All members of delegations)

5	08.00	Devín – Danube – National Council (Secretaries General)
	08.45	Devín – Danube – National Council (Speakers & other members of delegations)
	17.40	National Council - Devín – Danube (All members of delegations)
	19.10	Devín – Danube – Bratislava Castle (All members of delegations)
	app. 22.00	Bratislava Castle - Devín - Danube (All members of delegations)
7 Microbus	07.30	Carlton – Devín – Danube – National Council (Interpreters)
	09.15	Crowne Plaza – Devín – Danube – Carlton (Accompanying persons)
	15.00	Carlton – Devín – Danube – Crowne Plaza (Accompanying persons)
9 Microbus	07.45	Crowne Plaza – National Council (Interpreters)

Saturday, 26 May 2007

BUS No.	ROUTE	
1	09.00	Crowne Plaza – National Council (Other members of delegations)
	12.10	National Council - Župné námestie (Speakers & Secretaries General)
	13.45	Župné námestie - National Council (Speakers & Secretaries General)
	15.45	National Council - Crowne Plaza (All members of delegations)
	18.30	Crowne Plaza - Palugyay Palace (All members of delegations)
	app. 21.00	Palugyay Palace - Crowne Plaza (All members of delegations)
2	09.15	Crowne Plaza – National Council (Other members of delegations)

3	09.00	Carlton – National Council (Other members of delegations)
	12.10	National Council - Župné námestie (Speakers & Secretaries General)
	13.45	Župné námestie - National Council (Speakers & Secretaries General)
	15.45	National Council - Carlton (All members of delegations)
	18.30	Carlton - Palugyay Palace (All members of delegations)
	app. 21.00	Palugyay Palace - Carlton (All members of delegations)
4	09.15	Carlton – National Council (Other members of delegations)
6	08.50	Crowne Plaza – Devín – Danube – Carlton (Accompanying persons)
	09.25	Carlton - Cervený Kamen Castle
	11.15	Cervený Kamen Castle - Pezinok
	14.30	Pezinok - Carlton
	app. 15.30	Carlton - Danube - Devín - Crowne Plaza (Accompanying persons)
8 Microbus	08.45	Crowne Plaza – National Council (Speakers)
9 Microbus	08.45	Devín – Danube – National Council (Speakers)
10	08.45	Carlton – National Council (Speakers)
	09.15	Devín – Danube – National Council (Other members of delegations)
	15.45	National Council - Devín - Danube (All members of delegations)
	16.10	National Council - Crowne Plaza - Carlton (Participants of the Press Conference)
	app. 17.30	National Council - Crowne Plaza - Carlton (Participants of the Regional Partnership Meeting)
	18.30	Devín – Danube - Palugyay Palace (All members of delegations)
	app. 21.00	Palugyay Palace - Devín – Danube (All members of delegations)

Conference / Meetings

The plenary sessions will take place on Friday, 25 May and Saturday, 26 May 2007 in the Plenary Hall of the National Council of the Slovak Republic. The Speaker of the National Council of the Slovak Republic, Mr. Pavol Paška will chair the Conference. The seating in the Plenary Hall will be arranged according to the alphabetical order of the names of the EU Member States in their national language.

Due to the limited number of seats available, only three persons per delegation of a unicameral parliament (Speaker, Secretary General, Ambassador/Member of delegation), and five persons per delegation of a bicameral parliament (Speakers, Secretaries General, Ambassador/Member of delegation) will be seated in the Plenary Hall. Other members of delegations and embassy representatives can watch a live broadcast of the Conference sessions in the Cinema of the National Council (Room No. 11, located on the ground floor). Moreover, one other member of delegation (or embassy representative) per delegation will be allowed to the Plenary Hall as an observer after receiving an observer badge (a nameless light-blue badge) at the entrance of the Plenary Hall.

The speaking time for main rapporteurs' or Speakers' addresses will be limited to a maximum of 15 minutes. Due to large number of the Speakers wishing to present a short address / speech at floor, the speaking time of these will have to be cut to 3 minutes, so that there is some time left for reactions and discussion. All the participants seated in the Plenary Hall will be able to join in the discussion by registering/signalling electronically from their seat.

Please note that the use of mobile phones in the Plenary Hall will not be permitted. Similarly, no drinks or food will be allowed in the Plenary Hall. During the Conference, coffee, tea and refreshment will be served in the corridors adjacent to the Plenary Hall.

Meeting rooms Nos. 147, 148, 149, and 150 will be made available for bilateral meetings.

Interpreting / Language regime

In compliance with the principles of the new language regime introduced in Budapest in 2005, the National Council of the Slovak Republic as the host parliament will provide and cover the technical facilities for interpretation.

Parliaments are entitled to bring their own interpreters. Those who do not want to bring their own interpreters can ask an organizer to arrange for the interpreters for their languages at their own cost. Parliaments may however choose to speak one of the languages that have been set up as technical base languages (English or French), and share the costs of interpretation with all the other parliaments doing so.

English and Slovak being the two pilot languages for interpretation. All the interpretation booths will be located at the Deputies' lounge (room No. 125a) on the first floor.

Other facilities

Info Desk, ready to meet all your inquiries regarding the Conference, is situated in the foyer of the National Council.

On-site Office, situated on the ground floor (room No. 32) and equipped with telephone, fax (+421 2 5249 1076), computers, printer and photocopy services, will be at your disposal. Moreover, PC consoles with Internet connection will be situated on the ground and first floors in the corridors adjacent to the Plenary Hall.

For your convenience, a cloak room is situated on the ground floor, opposite the entrance of the National Council of the Slovak Republic.

Press

The Conference will be open to accredited Press; journalists will have the opportunity to follow the sessions at the **Press Centre** (meeting room No. 30, ground floor) or directly from the balcony of the Plenary Hall, the capacity of which is limited however, and to interview the participants of the Conference in the corridors and lobby. The Press Centre will be equipped with a big screen broadcasting the sessions live and PCs with Internet connection, with both English and French keyboards. Furthermore, WiFi Internet connection on the first floor will be clearly marked in the detailed information booklet distributed before the Conference. Accreditation for the programme pools, requests for interviews, and any other special media inquiries should be addressed to the Head of the Communication Department, **Mrs. Elena Valovicová** at eusc@nrsr.sk.

The meeting room No. 31 situated on the ground floor will be available for the journalists wishing to interview the Speakers.

Smoking

Smoking is only permitted in the atrium of the National Council (please see the plan of the National Council).

Medical services

Medical Service located on the underground / -1 floor of the building of the National Council of the Slovak Republic will be available. When needed, please contact the organizer at the Info Desk.

Weather

The weather in Bratislava at the end of May is usually moderate, with the average day temperatures reaching to approximately 22 degrees Celsius, falling to 9-10 degrees Celsius during the night. However, the weather can be unpredictable. Sunny days may be followed by cloudy days with scattered showers. Please consult the weather forecast services (e.g. <http://www.meteo.sk/predpovede/slovensko/bratislava>).

In case it is raining, there will be baskets with umbrellas placed by the main entrance of the National Council.

Cultural Programme

Cultural Programme on Friday, 25 May 2007, will be held in the courtyard of Bratislava Castle (at the exterior). Ladies are kindly advised not to wear too high heels, for both the evening cultural programme and dinner at Bratislava Castle, respectively at the Palugyay Palace.

Useful Contact Information

Foreign Relations and Protocol Department

Organizers of the Conference

Mr. Bruno Hromý

Director

Tel.: +421 2 59 72 25 14

Fax: +421 2 54 41 53 24

E-mail: bruno.hromy@nrsl.sk

Ms. Monika Hlubíková

Deputy Director

Tel.: +421 2 59 72 25 10

Fax: +421 2 54 41 53 24

E-mail: monika.hlubikova@nrsl.sk

Contact person

Ms. Lenka Šarmírová

Interparliamentary Cooperation Unit

Tel.: +421 2 59 72 23 00

Fax: +421 2 59 72 23 02

Mobile: +421 918 714 702

E-mail: lenka.sarmirova@nrsl.sk, eusc@nrsl.sk

Department of Communication with Media and Public

Contact person

Ms. Elena Valovicová

Tel.: +421 2 59 72 24 50

Fax: +421 2 54 41 63 07

Mobile: +421 905 686 605

E-mail: elena.valovicova@nrsl.sk, tlacove@nrsl.sk, eusc@nrsl.sk

Bureau of Protection of Constitutional Officials and Diplomatic Missions

Contact person

Mjr. Ján Minarovic

Liaison Officer

Mobile: +421 905 707 192

E-mail: minarovj@minv.sk

Contact Person for the Accompanying Persons

Ms. Eleonóra Tanácová

Mobile: +421 907 780 683

Contact Persons at arrival/departure of delegations

Thursday, 24 May 2007

Jarovce/Kittsee border-crossing

Ms. Eleonóra Tanácová

Mobile: +421 907 780 683

Airport of Ministry of Interior - Special flights

Mr. Peter Janík

Mobile: +421 908 706 726

Ms. Lenka Mokošáková

Mobile: +421 903 420 020

Bratislava airport / Airport of Milan Rastislav Štefánik

Ms. Lenka Šarmírová

Mobile: +421 908 706 725

Friday, 25 May 2007

Rusovce/Rajka border-crossing

Ms. Nina Maliti

Mobile: +421 908 706 724

Airport of Ministry of Interior - Special flights

Mr. Peter Janík

Mobile: +421 908 706 726

Ms. Lenka Mokošáková

Mobile: +421 903 420 020

Bratislava airport / Airport of Milan Rastislav Štefánik

Ms. Dagmar Bezáková

Mobile: +421 907 780 682

Contact persons at the hotels

Hotel Radisson SAS Carlton

Ms. Renáta Lászloová

Tel.: +421 2 59 34 05 12

Ms. Dagmar Bezáková

Mobile: +421 907 780 682

Hotel Devín

Ms. Katreniaková

Tel.: +421 2 59 95 58 44

Hotel Danube

Ms. Comorová

Tel.: +421 2 59 34 08 33

Mr. Marián Török

Mobile: +421 908 706 727

Hotel Crowne Plaza

Ms. Xénia Lukacovicová

Tel.: +421 2 59 34 81 11

Ms. Mária Juríková

Mobile: +421 908 706 728

Ms. Kristína Korbellová

Mobile: +421 907 780 685

Diplomatic Representations in Slovakia

Austria

H.E. Mr. Helmut WESSELY
Ambassador Extraordinary and Plenipotentiary
Ventúrska 10
811 01 Bratislava 1
Tel.: 00421/2 /5930 1500
Fax.: 00421/2 /5443 2486
pressburg-ob@bmaa.gv.at
www.embassyaustria.sk

Belgium

H.E. Mr. Alain COOLS
Ambassador Extraordinary and Plenipotentiary
Frana Kráľa 5
811 05 Bratislava
Tel.: 00421/2 /5710 1211
Fax: 00421/2 /5249 4296
ambabelbratis@stonline.sk

Bulgaria

H.E. Mr. Ognjan GARKOV
Ambassador Extraordinary and Plenipotentiary
Kuzmányho 1
811 06 Bratislava 1
Tel.: 00421/2 /5441 5308
Fax: 00421/2 /5441 2404
bulharskoet@stonline.sk
www.bulgarianembassy.sk

Croatia

H.E. Mr. Tomislav CAR
Ambassador Extraordinary and Plenipotentiary
Mišíkova 21
811 06 Bratislava 1
Tel.: 00421/2 /5443 3647
/5443 3657
Fax.: 00421/2 /5443 5365
croemb.bratislava@mvp.hr
<http://sk.mpv.hr>

Cyprus

H.E. Mr. Kornelios KORNELIOU
Ambassador Extraordinary and Plenipotentiary
Parkring 20
A - 1010 Vienna
Austria
Tel.: 0043/1 /513 0630
/513 0631
Fax.: 0043/1 /513 0632
embassy2@cyprus.vienna.at

Czech Republic

H.E. Mr. Vladimír GALUŠKA
Ambassador Extraordinary and Plenipotentiary
Hviezdoslavovo námestie 8
P.O. Box 208
810 00 Bratislava 1
Tel.: 00421/2 /5920 3303, /5920 3304
/5920 3301
Fax.: 00421/2 /5920 3330
bratislava@embassy.mzv.cz
www.mzv.cz/bratislava

Denmark

H.E. Mr. Jorgen Munk RASMUSSEN
Ambassador Extraordinary and Plenipotentiary
Panská 27
816 06 Bratislava
Tel.: 00421/2 /5930 0200
Fax.: 00421/2 /5443 3656
btsamb@um.dk
www.denmark.sk

Estonia

H.E. Mrs. Katrin SAARSALU
Ambassador Extraordinary and Plenipotentiary
Wohllebengasse 9/13
A - 1040 Vienna
Austria
Tel.: 0043/1 /503 7761
Fax.: 0043/1 /503 776 120
embassy@estwien.at
www.estemb.at

Finland

H.E. Mr. Rauno Tapio VIEMERÖ
Ambassador Extraordinary and Plenipotentiary
Palisády 29
811 06 Bratislava
Tel.: 00421/2 /5980 5111
Fax.: 00421/2 /5980 5120
sanomat.brt@formin.fi
www.formin.fi

France

H.E. Mr. Henry CUNY
Ambassador Extraordinary and Plenipotentiary
Hlavné námestie 7
P. O. Box 152, SK- 810 00 Bratislava 1
812 83 Bratislava
Tel.: 00421/2 /5934 7111
Fax.: 00421/2 /5934 7199
diplo@france.sk
www.france.sk

Germany

H.E. Mr. Jochen TREBESCH
Ambassador Extraordinary and Plenipotentiary
Hviezdoslavovo námestie 10
813 03 Bratislava 1
Tel.: 00421/2 /5920 4440
Fax.: 00421/2 /5443 1480
public@germanembassy.sk, info@germanembassy.sk
www.germanembassy.sk

Greece

H.E. Mr. Constantin KARABETSIS
Ambassador Extraordinary and Plenipotentiary
Hlavné námestie 4
811 01 Bratislava 1
Tel.: 00421/2 /5443 4143, /5443 4144
Fax.: 00421/2 /5443 4064
embassy@greece.sk

Hungary

H.E. Mr. Antal HEIZER
Ambassador Extraordinary and Plenipotentiary
Sedlárska 3

814 25 Bratislava 1
Tel.: 00421/2 /5920 5200
Fax.: 00421/2 /5443 5484
pozsony@embhung.sk
www.hungemb.sk

Ireland

H.E. Mr. Declan CONNOLLY
Ambassador Extraordinary and Plenipotentiary
Carlton Savoy Building
Mostová 2
811 02 Bratislava 1
Tel.: 00421/2 /5930 9611
Fax.: 00421/2 /5443 0690
bratislava@dfa.ie

Italy

H.E. Mr. Antonino PROVENZANO
Ambassador Extraordinary and Plenipotentiary
Palisády 49
811 06 Bratislava 1
Tel.: 00421/2 /5980 0011
Fax.: 00421/2 /5441 3202
amb.bratislava@esteri.it
www.ambitaba.sk

Latvia

H.E. Mr. Aivars GROZA
Ambassador Extraordinary and Plenipotentiary
Stefan Esders Platz 4
A-1190 Vienna
Austria
Tel.: 0043/1 /403 3112
Fax.: 0043/1 /403 3112 27
embassy.austria@mfa.gov.lv

Lithuania

H.E. Mr. Giedrius PUODŽIUNAS
Ambassador Extraordinary and Plenipotentiary
Löwengasse 47/4
A-1030 Vienna
Austria
Tel.: 0043/1 /718 5467
Fax.: 0043/1 /718 5469

amb.at@urm.lt

Luxembourg

H.E. Mr. Marc THILL
Ambassador Extraordinary and Plenipotentiary
Wallnerstrasse 2/1/2
A-1010 Vienna
Austria
Tel.: 0043/1 /478 2168
Fax.: 0043/1 /478 2643
vienne.osce@mae.etat.lu

Malta

H.E. Mr. Francis CACHIA
Ambassador Extraordinary and Plenipotentiary
Ministry of Foreign Affairs
Palazzo Parisio
Merchants Street
CMR 02 Valletta
Malta
Tel.: 00356 /2134 4409
Fax.: 00356 /2134 4409
maltaembassy@gov.mt
fcachia@onvol.net

Netherlands

H.E. Mr. Rob SWARTBOL
Ambassador Extraordinary and Plenipotentiary
Frana Krála 5
811 05Bratislava
Tel.: 00421/2 /5262 5081
/5262 5091
Fax.: 00421/2 /5249 1075
btl@minbuza.nl
www.hollandskoweb.com

Poland

H.E. Mr. Zenon KOSINIAK-KAMYSZ
Ambassador Extraordinary and Plenipotentiary
Hummelova 4
814 91Bratislava 1
Tel.: 00421/2 /5441 3174
/5441 3175
/5441 3196

Fax.: 00421/2 /5441 3184

bratampl@nextra.sk,

www.polskaambasada.sk, www.polskevelvyslanectvo.sk

Portugal

H.E. Mr. José Ernst HENZLER VIEIRA BRANCO

Ambassador Extraordinary and Plenipotentiary

Moskovská 10

811 08 Bratislava 1

Tel.: 00421/2 /501 02211

Fax.: 00421/2 /501 02222

embportbrat@stonline.sk

www.embport.sk

Romania

H.E. Mrs. Valerica EPURE

Ambassador Extraordinary and Plenipotentiary

Frana Krála 11

811 05 Bratislava 1

Tel.: 00421/2 /5249 1665

/5249 3562

Fax.: 00421/2 /5244 4056

ro-embassy@mail.t-com.sk

<http://bratislava.mae.ro>

Slovenia

H.E. Mrs. Maja LOVRENCIC SVETEK

Ambassador Extraordinary and Plenipotentiary

Moyzesova 4

P.O. BOX 37

813 15 Bratislava 1

Tel.: 00421/2 /5726 7700

Fax.: 00421/2 /5245 0009

vbs@gov.si

Spain

H.E. Mr. Miguel AGUIRRE DE CÁRCER

Ambassador Extraordinary and Plenipotentiary

Prepoštská 10

811 01 Bratislava 1

Tel.: 00421/2 /5441 5724

/5441 5726

Fax.: 00421/2 /5441 7565

/5441 5717

embespsk@mail.mae.es
<http://www.mae.es/Embajadas/bratislava/es/home>

Sweden

H.E. Mr. Mikael WESTERLIND
Ambassador Extraordinary and Plenipotentiary
Palisády 29
811 06 Bratislava 1
Tel.: 00421/2 /5910 2200
Fax.: 00421/2 /5910 2233
ambassaden.bratislava@foreign.ministry.se

The Former Yugoslav Republic of Macedonia

H.E. Mrs. Vesna BOROZAN
Ambassador Extraordinary and Plenipotentiary
Maderstrasse 1/10
A-1040 Vienna
Austria
Tel.: 0043/1 /524 8756
Fax.: 0043/1 /524 8753
macembassy@24on.cc, vienna@mfa.gov.mk

Turkey

H.E. Mr. Tunç ÜGDÜL
Ambassador Extraordinary and Plenipotentiary
Holubyho 11
811 03 Bratislava 1
Tel.: 00421/2 /5441 5504
/5441 5606
/5441 8580
Fax.: 00421/2 /5441 3145
testta@nexta.sk

Ukraine

H.E. Mrs. Inna OHNIVEC
Ambassador Extraordinary and Plenipotentiary
Radvanská 35
811 01 Bratislava 1
Tel.: 00421/2 /5920 2810
/5920 2811
Fax.: 00421/2 /5441 2651
ukremb@ukrembassy.sk
www.ukrembassy.sk

United Kingdom

Mr. Thomas Henry CARTER
Counsellor, chargé d'affaires a. i.
Panská 16

811 01 Bratislava 1

Tel.: 00421/2 /5998 2000

Fax.: 00421/2 /5998 2237

bebra@internet.sk

www.britishembassy.sk