

MEETING OF CHAIRPERSONS OF COMMITTEES SPECIALISED IN FUNDAMENTAL RIGHTS

Rome, 13-14 October 2014

GENERAL INFORMATION

MEETING VENUE	CAMERA DEI DEPUTATI Palazzo Montecitorio
MEETING HALL	The Conference will be held in the Plenary Hall of Palazzo Montecitorio
REGISTRATION	<p>Registration forms should be filled in and sent to semestre2014@camera.it no later than 13 September 2014.</p> <p>Participants will receive their badges, invitations to social events and general documentation on Monday 13 October from 9.30 to 11.30 at the listed hotels. Delegations arriving at a later time will be able to register at the meeting venue.</p>
CATEGORIES AND COLOURS OF BADGES	<p>DELEGATION HEADSRED</p> <p>DELEGATES BLUE</p> <p>DELEGATION STAFF GREEN</p> <p>INTERPRETERS.....ORANGE</p> <p>PRESS YELLOW</p> <p>GUESTS PURPLE</p> <p>ITALIAN STAFF WHITE</p>
INTERPRETATION	Simultaneous interpretation will be provided in English, French and Italian. Interpretation booths will be provided free of charge to delegations accompanied by their own interpreters. Requests for additional booths should be specified in the registration form as soon as possible.

DOCUMENTS	<p>The updated programme of the Conference on Fundamental Rights, working documents and updated information will be available in English, French and Italian at http://uc2014.parlamento.it/.</p> <p>After the conference, documents will be available at http://uc2014.parlamento.it/.</p>
REQUESTS TO TAKE THE FLOOR	Participants wishing to take the floor are kindly requested to fill in the appropriate forms, which will be distributed upon registration together with the other working documents.
FACILITIES	Computers connected to the Internet, printers and photocopiers will be made available to delegations in a room adjacent to the meeting hall. Wi-Fi connection will also be provided.
DRESS CODE	On the premises of the Chamber of Deputies men are required to wear a jacket.
HOTELS	<p><i>NH GIUSTINIANO</i> Via Virgilio, 1E/F/G – 00193 Rome tel.: +39 06 68281601 www.nh-hotels.it</p> <p><i>LEONARDO DA VINCI</i> Via dei Gracchi, 324 – 00192 Rome tel.: +39 06 328481 www.nh-hotels.it/NH-LeonardoDaVinci</p> <p><i>GRAND HOTEL PLAZA</i> Via del Corso, 126 – 00186 Rome tel.: +39 06 67495 / +39 06 69921111 www.grandhotelplaza.com</p>

	<p><i>VOI HOTEL CICERONE</i> Via Cicerone, 55/c - 00193 Rome tel.: +39 06 35761 www.voihotels.com/it/cicerone</p> <p><i>COLONNA PALACE HOTEL</i> Piazza Montecitorio, 12 – 00186 Rome tel.: +39 06 675191 www.itihotels.it</p> <p><i>HOTEL BERNINI BRISTOL</i> Piazza Barberini, 23 – 00186 Rome tel.: +39 06 488931 www.berninibristol.com</p> <p><i>HOTEL FORUM</i> Via Tor de' Conti, 25-30 – 00184 Roma tel.: +39 06 6792446 www.hotelforum.com</p> <p><i>HOTEL MERCURE ROMA CENTRO COLOSSEO</i> Via Labicana, 144 – 00184 Roma tel.: +39 06 770021 www.accorhotels.com</p> <p>Participants may choose to stay at one of the proposed hotels depending on room availability. Delegates should fill in the hotel reservation form (which can be downloaded from the website http://ue2014.parlamento.it/.) and book their rooms directly with the hotel by the specified deadlines.</p> <p>We recommend to make reservations as early as possible.</p>
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TRANSPORT	<p>Transport will be provided between the hotels which are not within walking distance and the venues of the Conference and social events.</p> <p>Transfer to/from Leonardo da Vinci airport at Fiumicino: by train (Leonardo Express train, with departures every 30 minutes from Rome's Termini railway station or from the airport, ticket €14), by taxi (€48) and by bus (bus companies: Cotral, Sit Bus, T.A.M. Srl, Terravision, Atral Schiaffini; rates starting from €4).</p> <p>G.B. Pastine airport at Ciampino may be reached by taxi (€30) or by bus.</p>
WEB TV	<p>Proceedings are public and open to the press. The meeting will be broadcast live on the Chamber of Deputies satellite channel and web TV.</p>
MEDICAL ASSISTANCE	<p>A medical room is located within the Chamber of Deputies.</p>
BANK	<p>Located on the same floor as the Plenary Hall at Palazzo Montecitorio. Open MON-FRI 8.50-13.00; 15.25-17.45.</p> <p>ATM facilities are available on the same floor.</p>
TRAVEL AGENCY	<p>Located on the same floor as the Plenary Hall at Palazzo Montecitorio. Open MON-FRI 9.00-18.00.</p>
INFORMATION AND WELCOME	<p><i>OFFICE FOR RELATIONS WITH THE EUROPEAN UNION</i> (Chamber of Deputies)</p> <p>tel.: +39 06 6706.2145/2146</p> <p>fax: +39 06 6794.083</p> <p>e-mail: <i>semestre2014@camera.it</i></p>

CONTACTS	<p><i>RELATIONS WITH THE EU</i></p> <p><u>CHAMBER OF DEPUTIES</u></p> <p>OFFICE FOR RELATIONS WITH THE EUROPEAN UNION</p> <p>tel.: +39 06 6760.2145/2146</p> <p>e-mail: ue2014@parlamento.it</p> <p><u>SENATE OF THE REPUBLIC</u></p> <p>OFFICE FOR RELATIONS WITH EU INSTITUTIONS</p> <p>tel.: +39 06 6706.2465</p> <p>e-mail: ue2014@parlamento.it</p>
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