

DRAFT

Joint Parliamentary Scrutiny Group on the European Union Agency for Law Enforcement (Europol) - 4th meeting -

Bucharest, 24-25 February 2019

General Information

(as of 10 January 2019)

Meeting Venues

Presidential Troika and the 2nd Meeting of the Working Group on the participation of Denmark to the JPSG meetings


24 February 2019

Spiru Haret Hall, Palace of Parliament, Chamber of Deputies

4th meeting of JPSG on Europol

25 February 2019, I.I.C Brătianu Hall, Palace of Parliament

 Rooms for bilateral meetings will be provided upon request.

 Access to the Meeting venue is made through the official entrance C1 located on Constitution Square.

Dinner Venue

 24 February 2019: Marriott Hotel

Calea 13 Septembrie 90, Bucharest, 050726

Registration and accreditation

The Romanian Presidency has implemented an online registration system for all meetings. You are kindly requested to notify the relevant data of a Delegation Accreditation Officer (DAO) of your Chamber/Parliament (first name and last name, institution, e-mail address and phone number) to jpsg.ro2019@cdep.ro.

The DAO will receive a link to the registration system via e-mail, where he/she can follow the accreditation status in the system and make modifications among the registered persons until the registration deadline.

Contact for technical support: support@parl2019ro.eu

Every DAO is kindly asked to fill in the online registration form for the whole delegation.

The deadline for the whole process of registration is 14 February 2019.

Welcome and registration desks will be open at the recommended hotels on **Sunday, 24 February 2019, from 14:00 to 19:00** in order to provide the Meeting welcoming bags. Delegates arriving later will be able to register at the Meeting venue on **Monday, 25 February 2019, from 08:30**.

For security reasons, all participants are requested to wear their identity badges visibly at all times during the event. If you lose your identity badge, please contact the organisers immediately.

Delegates not staying at one of the recommended hotels are requested to notify the organisers in which of the recommended hotels they would prefer to register for the Meeting (at the indicated times). They are also welcome to join the transfers from this preferred hotel to the dinner venue and to the Palace of Parliament.

Colour coding of the identity badges

RED	Head of delegation
BLUE	Delegate
GREEN	Delegation staff
VIOLET	Observers
WHITE with blue stripes	Guest
GREY	Keynote Speaker
ORANGE	Interpreter
WHITE with grey stripes	Security
YELLOW	Media
WHITE with red, yellow and blue stripes	Organisers

Accommodation

Delegates are kindly requested to make **their own room reservations** as soon as possible in one of the hotels recommended below, using the reservation links or the registration forms attached which has to be returned directly to the hotel by fax or by e-mail. Please note that each hotel has different cancellation policies. The prices include accommodation per night, buffet breakfast and VAT. Requests for hotel reservations will be treated on a first-come-first-served basis.

Block reservations have been made from 24th to 26nd February 2019 at the following hotels:

JW Marriott Bucharest Grand Hotel *****

(90 rooms)

Room type	Rate per night per room (single/double occupancy)
Deluxe	137 €/148 €
Check in/Check out	15:00/12:00
Reservation at preferential prices until	24 January 2019

Please use the following [link](#) to book your room directly with the hotel: [Booking Website](#)

Hotel Contact:

Address: Calea 13 Septembrie St. no. 90, Bucharest 050726 Romania

Phone: +40 21 403 0000

Website: [JW Marriott Bucharest Grand Hotel](#)

Intercontinental Hotel *****

(45 Rooms)

Room type	Rate per room per night (single/double occupancy)
Superior	148,4 €/163,3 €
Check in/Check out	15:00/12:00
Reservation at preferential prices until	24 January 2019

Please use the following **link** to book your room directly with the hotel: [Booking Website](#)

Hotel Contact:

Address: 4 Bulevardul Nicolae Balcescu, Bucharest, Romania

Phone: +40 213102020

Website: [Intercontinental Hotel](#)

Sheraton Hotel *****

(45 rooms)

Room type	Rate per room per night (single/double occupancy)
Classic	145 € / 160 €
Check in/Check out	15:00/12:00
Reservation at preferential prices until	24 January 2019

Please use the following **link** to book your room directly with the hotel: [Booking Website](#)

Hotel Contact:

Address: Calea Dorobantilor 5-7, Bucharest 010551 Romania

Phone: +40 21 201 5000

Website: [Sheraton Hotel](#)

Hotel Ibis Palatul Parlamentului ***

(20 rooms)

Room type	Rate per night per room (single/double occupancy)
Standard	49,41 €/ 57,41 €
Check in/Check out	14:00/12:00
Reservation at preferential prices until	24 January 2019

Please use the **booking form below** to book directly with the hotel via fax or e-mail.

Hotel Contact:

Address: 82-84 Izvor Street, Bucharest, Romania

Phone: +40 214011000

Website: [Hotel Ibis Palatul Parlamentului](#)

Transport

Delegations are kindly requested to make their own arrangements for transportation from and to the airport. Bucharest Henry Coandă International Airport is located about 19 km away from the city centre, which is approximately 30 minute-drive depending on the traffic. From the airport, you may also reach Bucharest by bus or taxi.

Further information can be found on the website:

<http://www.bucharestairports.ro/en/transport>

Transportation services will be provided by the Romanian Parliament between the recommended hotels to the dinner venue and to the Palace of Parliament, as indicated in the draft programme.

Interpretation

The meeting of the Presidential Troika and the working group on Denmark will be held in English.

Simultaneous interpretation will be provided during the meeting of the JPSG on Europol in Romanian, English and French.

The delegations wishing to bring their own interpreters should know that a number of seven booths will be provided on a **first-come, first-served basis**. We kindly invite you to notify the organisers about the need for such booths in advance.

Meeting documents

Documents will be available on www.parl2019ro.eu, [IPEX Website](#) and at the JPSG secretariat during the Meeting.

Taking the floor

Participants who wish to take the floor during the event are kindly requested to fill in the request-for-the-floor cards and hand them over to the Meeting staff until the beginning of the debate of each session. These cards will be provided upon registration together with other useful documents for the Meeting.

Media

The Meeting will be broadcasted live on www.parl2019ro.eu. Please take into consideration that by completing the accreditation process you agree to transfer to the Administration of the Parliament of Romania the non-exclusive, perpetual, irrevocable and worldwide right to your registered speech or statements and to all images and videos of you taken during the Meeting.

Embassies

Foreign representations in Romania can be accessed from this link:

<https://www.mae.ro/en/foreign-missions>

Additional practical information

Smoking

Smoking is prohibited in all public buildings in Romania. Delegates are requested to smoke in the courtyard of the Palace of Parliament (level P), which is located close to the main entrance and is clearly signposted.

Facilities

Computers and printing equipment will be available for the use.

Cloakroom

The cloakroom is located at Entrance C1, P level, area of the Chamber of Deputies.

Wi-Fi

Wi-Fi connexion will be available.

Medical assistance

During the event, a medical room will be located within the Palace of the Parliament (B4/S1 level, room 26)

Emergency number is 112

Currency

The official currency in Romania is Leu (1 EUR = 4,66 RON).

Local time

Romanian time zone is UTC/GMT +2 hours.

Climate

The average temperature in February is around 4°C on daytime, while the temperatures fall to an average of -3°C overnight.

Weather forecasts and other information about climate in Bucharest can be found following this link: <https://www.accuweather.com>

Telephone country Code

The Romanian country code is 0040/+40.

Electricity

The standard voltage is **220-230 V** and the standard frequency is **50 HZ**.

Contacts

Should you require any additional information, please contact:

Ms Mihaela Greere, Parliamentary advisor responsible for the JPSG on Europol

E-mail: jpsg.ro2019@cdep.ro

Phone: +40 21 414 1971

Mobile: +40 762 358 708

Ms Cristina Sava, Parliamentary advisor responsible for the JPSG on Europol

E-mail: jpsg.ro2019@cdep.ro

Phone: +40 21 414 2226



RESERVATION FORM
IBIS PALATUL PARLAMENTULUI
4th Meeting of JPSG on Europol
(24 – 25 February 2019)

I would like to book:

☐ *SINGLE ROOM*

49,41 EURO / room / night

☐ *DOUBLE ROOM*

57,41 EURO / room / night

Room rates include VAT and **breakfast**.

Rates do not include local tax.

COUNTRY:		
Organisation or Company:		
Surname:	First name:	Mr./Mrs./Ms.
Date of arrival:	Date of departure:	
Position:		
Postal address:		
City:	Country:	
Telephone:	Fax:	
E-mail:		
Will be accompanied by:		
Surname:	First name:	Mr./Mrs./Ms.

For clients arriving with private cars, IBIS Palatul Parlamentului has a paid **private parking** with following rate:

2 RON / hour.

Room reservation may be made until 24 January 2019 at the following coordinates:

H5938-RE@ACCOR.COM or H5938-SL@ACCOR.COM; Tel: 004 021 401.10.11.

After the 24 January 2019, all the reservations will be confirmed depending on availability.

Method of guarantee and payment

Payment must be made at check-in by cash or credit card. Clients must guarantee reservation with a credit card when made. Confirmations will be sent for reservations made via email or fax.

Credit Card: *American Express* ☐ *Diners Club* ☐ *Visa* ☐ *MasterCard* ☐

Name of the credit card holder _____

No. _____ **Exp. Date** _____

Signature that gives the accord to Ibis Palatul Parlamentului to charge the money from the credit card if the client is no show in the night of the reservation _____

Cancellation or changes to bookings must be made 48 hours prior to arrival date.

In case of guest no show, the payment for one night/room and its corresponding tax will be charged according to the method of payment and the reservation will be entirely cancelled.

Thank you for booking with us!

IBIS Palatul Parlamentului

Str. Izvor no. 82 - 84, district 5, Bucharest

www.ibishotels.ro