

Parliamentary Dimension



romania2019.eu  
Romanian Presidency of the Council of the European Union

DRAFT

# **Inter-Parliamentary Conference for the Common Foreign and Security Policy (CFSP) and the Common Security and Defence Policy (CSDP)**

**Bucharest, 7-8 March 2019**

General Information

(as of 10 January 2019)



## Conference Venue

- ✿ *Palace of Parliament*  
*Please use the Entrance A1*  
*Bucharest*

## Registration and accreditation

- ✿ The Romanian Presidency has implemented an online registration system for all meetings. You are kindly requested to notify a Delegation Accreditation Officer (DAO) of your Chamber/Parliament (name, e-mail address and phone number) to [CFSP-CSDP-RO2019@senat.ro](mailto:CFSP-CSDP-RO2019@senat.ro)  
DAO will receive a link to the registration system via e-mail, at which he/she can view the accreditation status in the system and make modifications among the registered persons until the registration deadline. For a better online registration, we recommend you to use one of the following browsers: **Mozilla Firefox**, **Google Chrome** or **Internet Edge/Explorer**.
- ✿ Contact for technical support: [support@parl2019ro.eu](mailto:support@parl2019ro.eu)
- ✿ Every DAO is kindly asked to fill in the online registration form for the whole delegation.
- ✿ **The deadline for the whole process of registration is February 7, 2019.**
- ✿ Welcome and registration desks will be open at the recommended hotels on **Wednesday, 6th of March 2019, from 12:00 to 19:30** in order to provide the conference welcoming bags. Delegates arriving later will be able to register at the meeting venue on **Thursday 7<sup>th</sup> March 2019, from 08:30**.
- ✿ **For security reasons, all participants are requested to wear their identity badges visibly at all times during the event. If you lose your identity badge, please contact the organisers immediately.**
- ✿ Delegates not staying at one of the recommended hotels are requested to notify the organisers in which of the recommended hotels they would prefer to register (at the indicated times). They are also welcome to join the transfers from this hotel to the cultural programme, to the dinner or the meeting venue.

## Colour coding of the identity badges

RED	Head of delegation	ORANGE	Interpreter
BLUE	Delegate	WHITE with grey strips	Security
GREEN	Delegation staff	YELLOW	Media
VIOLET	Observers	WHITE with red, yellow and blue strips	Organisers
WHITE with blue strips	Guest		
GREY	Keynote Speaker		



## Accommodation

Delegates are kindly requested to make **their own room reservations** as soon as possible in one of the hotels recommended below, using the reservation links or the registration forms attached which has to be returned directly to the hotel by fax or by e-mail. Please note that each hotel has different cancellation policies.

Block reservations have been made from **6th to 9th March 2019** at the following hotels:

### Radisson Blu Hotel

(80 rooms)

Room type	Rate per night per room (single/double occupancy)
Standard room	140 €/150 €
including	Breakfast/Wi-Fi
Check in/Check out	15:00/12:00
Reservation deadline	10 <sup>th</sup> of February 2019
Cancellation deadline	Before 13 <sup>th</sup> of February 2019 Late cancel or no-show Feb 14 2019 –Mar 06 2019 will be charged 140.00/150.00 EUR

Please use the following link to book your room directly with the hotel:

[PESC/ PSAC Booking Link](#)

Hotel Contact:

Address: Calea Victoriei St. no. 63-81, 030165, Bucharest, Romania

Tel.: +40 21 311 9000

Fax: +40 21 313 9000

E-mail: [info.bucharest@radissonblu.com](mailto:info.bucharest@radissonblu.com)

Website: <https://www.radissonblu.com/en/hotel-bucharest>



### JW Marriott Bucharest Grand Hotel

(80 Rooms)

Room type	Rate per room per night (single/double occupancy)
Standard double/twin room	123.5€/134€
including	Breakfast/Wi-Fi
Check in/Check out	15:00/12:00
Reservation deadline	10th of February 2019
Cancellation deadline	10th of February 2019

Please use the following link to book your room directly with the hotel:  
[Book your group rate for PESC/PSAC 2019](#)

Hotel Contact:

Address: Calea 13 Septembrie St. no. 90, 050726, Bucharest, Romania

Tel.: + 4021 403 0000

Fax.: +4021 403 0001

E-mail: [JW.Bucharest@marriott.com](mailto:JW.Bucharest@marriott.com)

Website: <http://www.grandhotel.ro/jw-marriott>

### Hilton Garden Inn Bucharest Old town

(60 Rooms)

Room type	Rate per room per night (single/double occupancy)
Queen room	88€/98€
including	Breakfast/Wi-Fi/VAT
Check in/Check out	15:00/12:00
Reservation deadline	10 <sup>th</sup> of February 2019
Cancellation deadline	Free cancellation before 11:59pm local hotel time on 2 <sup>nd</sup> of March 2019

Please use the following link to book your room directly with the hotel:

<http://bit.do/PESC-PSAC>

(Group Code – PESC)

Hotel Contact:

Address: Doamnei St. no. 12, 030055, Bucharest, Romania

Tel.: +40 21 3120300

Fax.: +40 21 3120300

E-mail: [BUHGI\\_reservations@hilton.com](mailto:BUHGI_reservations@hilton.com)

Website: <https://hiltongardeninn3.hilton.com/en/hotels/romania/hilton-garden-inn-bucharest-old-town-BUHGIGI/index.html>



**Hotel Novotel Bucharest City Centre**

(50 rooms)

Room type	Rate per night per room (single/double occupancy)
Standard Queen	100€/112€
Executive room	135€/147€
including	Breakfast/Wi-Fi
Check in/Check out	14:00/12:00
Reservation deadline	10 <sup>th</sup> of February 2019
Cancellation deadline	13 <sup>th</sup> of February 2019

Please use the attached registration form to book directly with the hotel via fax or e-mail.

Hotel Contact:

Address: Calea Victoriei St. no. 37B, 010061 Bucharest, Romania

Tel.: +40 21 308 8888

Fax: +40 21 3088889

E-mail: [h5558@accor.com](mailto:h5558@accor.com)

Website: <https://www.accorhotels.com/fr/hotel-5558-novotel-bucharest-city-centre/index.shtml>



## Hotel Ambassador Bucharest

(40 rooms)

Room type	Rate per night per room (single/double occupancy)
Single/Double Room	58€/62€
including	Breakfast/Wi-Fi/VAT
Check in/Check out	14:00/12:00
Reservation deadline	10 <sup>th</sup> of February 2019
Cancellation deadline	3 <sup>rd</sup> of March 2019

Please use the attached registration form to book directly with the hotel via fax or e-mail.

Hotel Contact:

Address: Bulevardul Magheru St. No. 8-10, Sector1, 030167, Bucharest, Romania

Tel. :+40 21 315 90 80

Fax: +4021 312 35 95

E-mail: [vlad.brancoveanu@ambasador.ro](mailto:vlad.brancoveanu@ambasador.ro)

Website: <https://www.ambasador.ro/>

## Transport

- ✿ Delegations are kindly requested to make their own arrangements for transportation from and to the airport. Bucharest Henry Coandă International Airport (<http://www.bucharestairports.ro/en/passengers>) is located about 19 km from the city centre, which is approximately 30 minutes' drive depending on traffic. You may reach Bucharest by bus (<http://www.bucharestairports.ro/en/transport/bus>) or taxi (<http://www.bucharestairports.ro/en/transport/taxi>)
- ✿ Further information can be found on the website: <http://www.bucharestairports.ro/en/transport>
- ✿ Transportation service will be provided by the Romanian Parliament between the recommended hotels and the cultural programme, the dinner and the meeting venues as indicated in the draft programme.

## Languages

Regarding the Inter-Parliamentary Conference for the Common Foreign and Security Policy (CFSP) and the Common Security and Defence Policy (CSDP), simultaneous interpretation will be provided in English, French and Romanian. The delegations wishing to bring their own interpreters should know that a limited number of booths will be provided on a **first-come, first-served basis**. We kindly invite you to notify the organisers about the need for such booths in advance.



## Conference documents

Documents will be available on [www.parl2019ro.eu](http://www.parl2019ro.eu), [www.ipex.eu](http://www.ipex.eu) and in the conference secretariat during the meeting.

## Taking the floor

Participants who wish to take the floor during the meeting are kindly requested to fill in the request-for-the-floor cards and hand them over to the conference staff until the beginning of the debate of each session. These cards will be provided upon registration together with other useful documents for the meeting.

## Media

The meeting will be broadcast live on [www.parl2019ro.eu](http://www.parl2019ro.eu)

## Embassies

Foreign representations in Romania can be accessed from this link:

<https://www.mae.ro/en/foreign-missions>

## Additional practical information

### *Smoking*

Smoking is prohibited in closed public areas, please use the smoking areas located outside at C5/P level and B4/S1 level opposite the Rustic Saloon.

### *Facilities*

Computers and printing equipment will be available for the use.

### *Cloakroom*

The cloakroom is located at Entrance A1, P level, Senate Area.

### *Wi-Fi*

Wi-Fi connexion will be available.

### *Medical assistance*

During the event, a medical room will be located within the Palace of the Parliament (B4/S1 level, room 26)

### *Emergency number is 112*

### *Currency*

The official currency in Romania is Leu (1 EUR = 4,66 RON).

### *Local time*

Romanian time zone is UTC/GMT +2 hours.

### *Climate*

In March, the average temperatures are around 6°C, while the temperatures fall to an average of -3°C overnight.

Weather forecasts and other information about climate in Bucharest can be found following this link: <https://www.accuweather.com/ro/ro/bucharest/287430/weather-forecast/287430>

### *Country Code*

The Romanian country code is 0040.

### *Electricity*

The standard voltage is **230 V** and the standard frequency is **50 HZ**.

The plug socket is **Type F**.



## Contacts

Cristina Nicolae

Parliamentary Advisor, European Affairs Division

Bogdan Stavăr

Parliamentary Advisor, Committee for Foreign Affairs

Valentin Busuioc

Parliamentary Advisor, Committee for Defence, Public Order and National Security

Daria Cotoc

Parliamentary Advisor, Committee for Defence, Public Order and National Security

Adrian Mareş

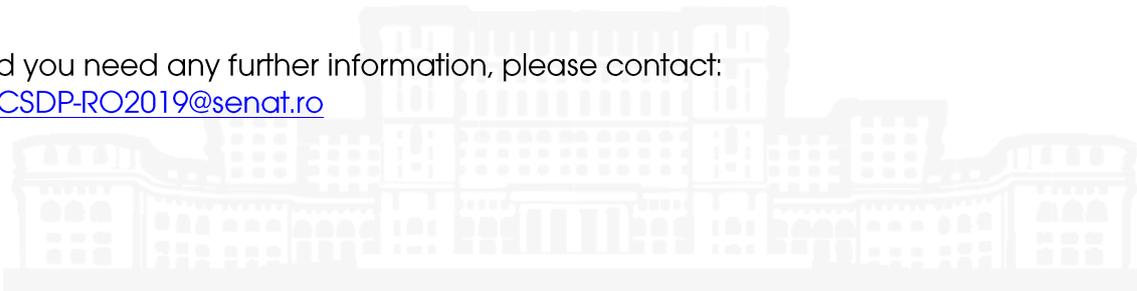
Parliamentary Advisor, Committee for Foreign Affairs

Ingrid Zaarour

Head of Protocol and Passports Division

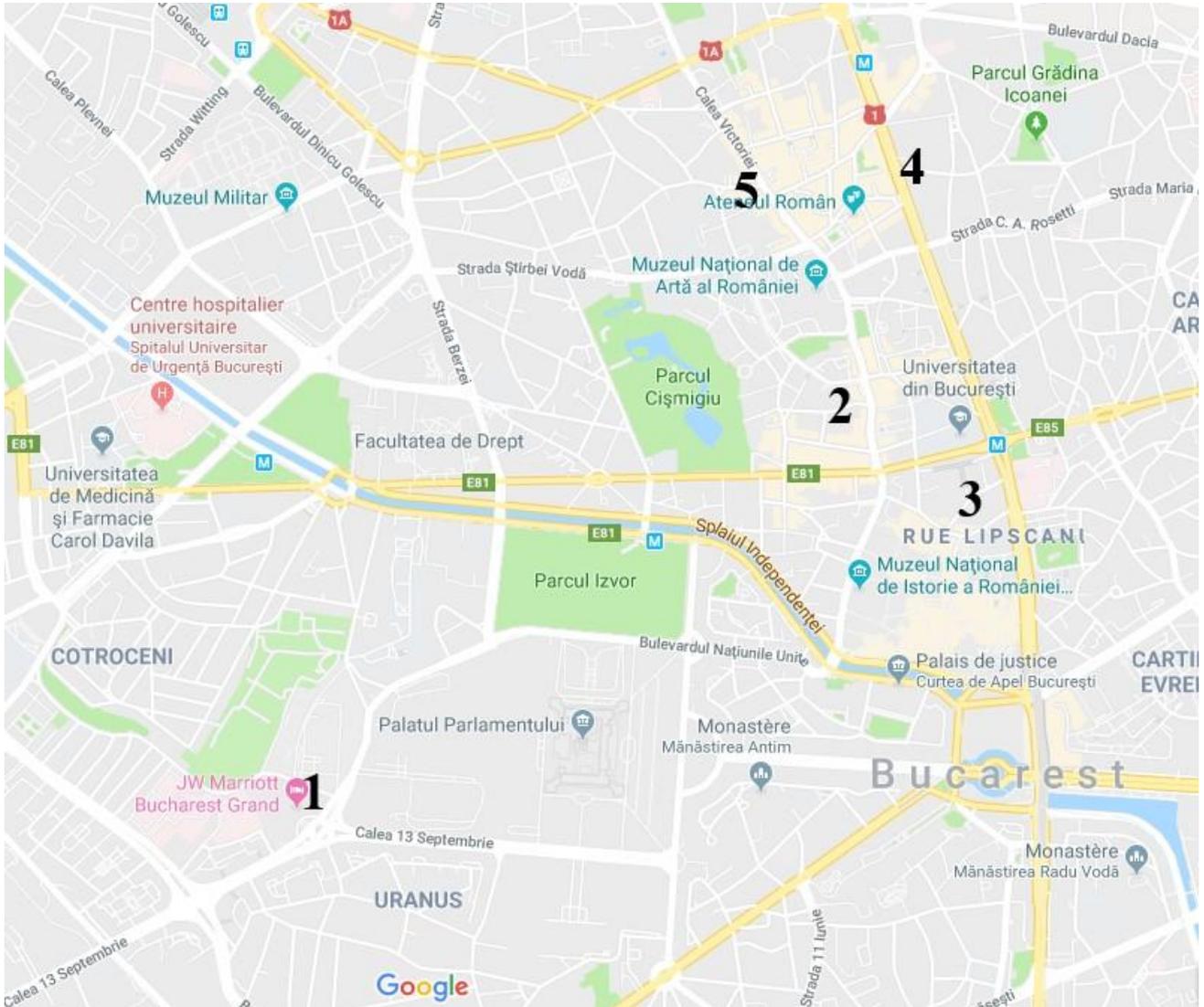
Should you need any further information, please contact:

[CFSP-CSDP-RO2019@senat.ro](mailto:CFSP-CSDP-RO2019@senat.ro)





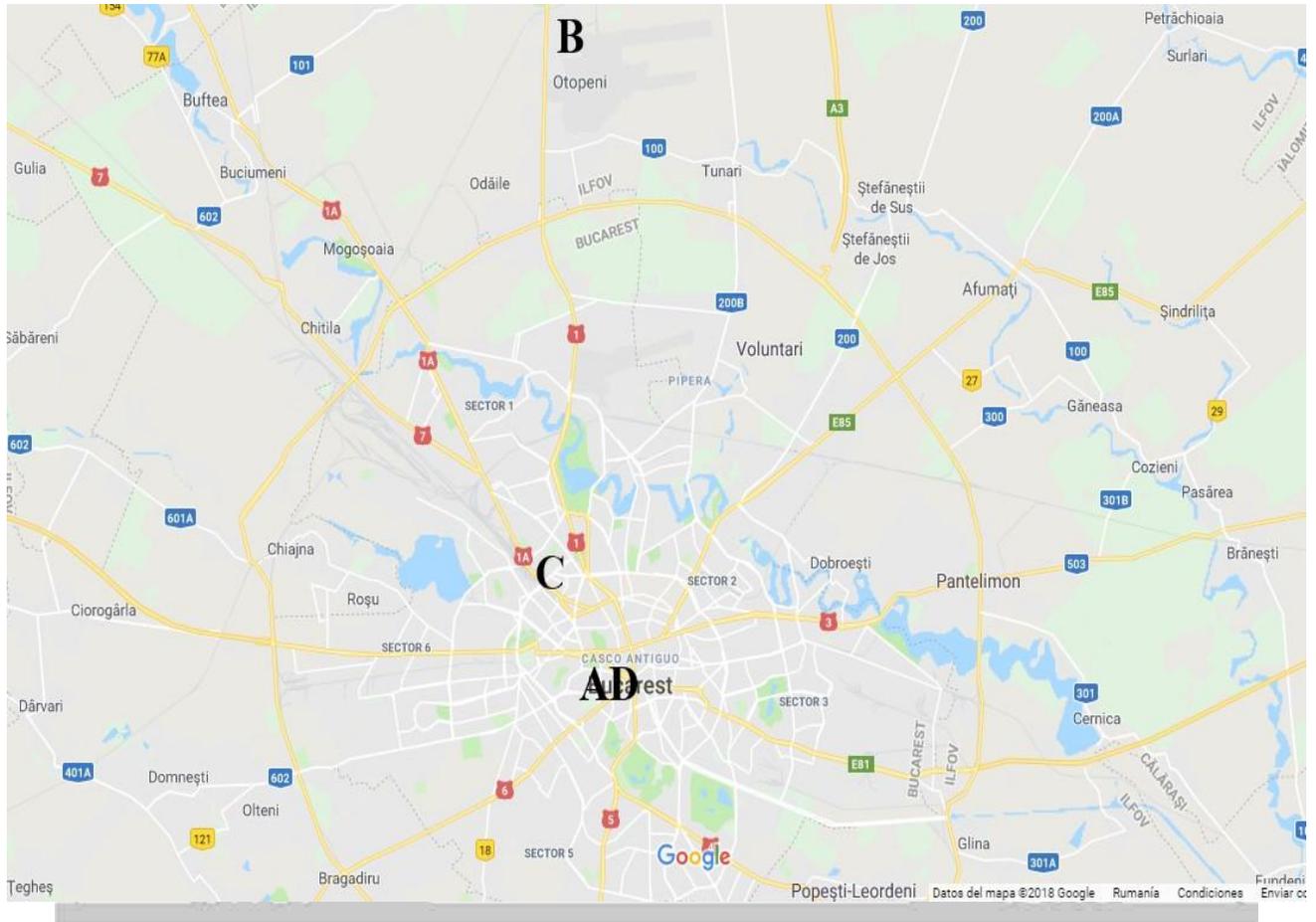
## Map of city centre, hotels



1. **JW Marriott Bucharest Grand Hotel**
2. **Hotel Novotel Bucharest City Centre**
3. **Hilton Garden Inn Bucharest**
4. **Hotel Ambassador Bucharest**
5. **Radisson Blu Hotel**



## Map of Bucharest



- A. The Palace of Parliament**
- B. Bucharest Henri Coandă International Airport**
- C. Bucharest North Railway Station**
- D. Union Square**



**Reservations Form for Groups**

<b>Group name:</b>	<b>PESC/PSAC 06-09.03.2019</b>
<b>Guest name 1:</b>	_____
<b>Guest name 2:</b>	_____
<b>Arrival Date:</b>	<b>06.03.2019</b>
<b>Departure date:</b>	<b>09.03.2019</b>

**Room types:**

**1. Standard Queen or Twin Novation Room:** modern decor and ergonomic standard room comfort: queen-size bed or twin beds, working desk, LCD, minibar, bath & shower, hairdryer, tea&coffee making facilities, laptop-size safe, FREE Wi-Fi internet and access to the Wellness Centre.

**Rate 1: 100 Euro**

**Rate 2: 112 Euro**

**Single use** (1 person/ room)

**Double use** (2 persons-1 bed/ room)

**OR**  **Twin use** (2 beds/ room)

**2. Executive Room:** all our standard room features with the following added products and services: NEW high and ergonomic bedding solution, a bottle of water in the room upon arrival, international newspaper, upgraded amenities, VIP lounge access (free open bar and snacks), espresso machine, BOSE Docking station (can be used with all telecommunication devices with Bluetooth).

**Rate 1: 135 Euro**

**Rate 2: 147 Euro**

**Single use** (1 person/ room)

**Double use** (2 persons/ room)

The rates are per room, per night & inclusive of **Full Buffet Breakfast, FREE wireless INTERNET, access to the Wellness Centre** (indoor swimming pool, hammam, fitness centre, Power Plate). Rates are exclusive of 5% VAT and 1% city tax.

**Option date:** mentioned special rates are applicable only by completing and sending this reservation form to the hotel by fax (00 40 21 3088889) or e-mail ([h5558@accor.com](mailto:h5558@accor.com)) until **10.02.2019**. After this date any requests received will be confirmed upon hotel's availability at the best rate of the day.

**All reservations must be guaranteed.** Accepted Credit Cards: American Express, Visa and MasterCard

<input type="checkbox"/> Credit Card: _____	No: _____	Expire _____	Date: _____
Card holder's name: _____		Signature: _____	

**Payment:** Guest at the reception

**Cancellation Policy:** In order to avoid any charges, kindly advise any changes or cancellations in the reservation before **13.02.2019**. Any cancellation received after this date as well as no-shows will be the subject of 100% charges from the first night of room accommodation and applicable taxes. **All room nights cancelled after check-in time will be charged at 100% of their total value (cancelled value).**

**Please note that SENATUL ROMANIEI is not responsible for payment or providing individual/personal accommodations.**

**Preferences:**

Special Request:	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non – Smoking	<input type="checkbox"/> Handicap
Accessible			
Bed request:	<input type="checkbox"/> Two beds	<input type="checkbox"/> One Single Bed	
Additional Special Requests:			
Expected Arrival Time:			

**Transportation** can be assured with private car (Mercedes Limo) and the price is 40 euros/car/way or by shared shuttle at the price of 25 euros/person/way. Kindly fill in below if the transfer is needed:

<input type="checkbox"/> Pick up	Arrival time: _____	Flight number: _____
<input type="checkbox"/> Drop off	Departure time: _____	Flight number: _____

**Guest Contact details** for confirmation:

Email: _____	Phone: _____	Fax: _____	Date: _____
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Whether for business or leisure **NOVOTEL BUCAREST CITY CENTRE** is your best choice!  
**THANK YOU FOR CHOOSING NOVOTEL BUCAREST CITY CENTRE**



AMBASADOR  
HEART OF BUCHAREST  
SINCE 1937

BdulMagheruNr 8-10, Sector1  
Telefon : +4 021 315 90 80 Fax: +4 021 312 35 95  
[www.ambasador.ro](http://www.ambasador.ro) e-mail: hotel@ambasador.ro

**BOOKING FORM- 6-9 March 2019 PESC/PSAC  
HOTEL AMBASADOR-BUCHAREST**

Please fill the below list and sent the booking form at [vlad.brancoveanu@ambasador.ro](mailto:vlad.brancoveanu@ambasador.ro)  
/021 .315.90.80

Guest Name	Arrival Date	Departure Date	Room Type	No. of Pers.	Room Rate	Method of payment

Accommodation in single room..... 58 euro/night (breakfast, VAT and all the other taxes included).

Accommodation in double/twin room.....62 euro/night (breakfast, VAT and all the other taxes included).

Accommodation in triple room..... 72 euro/night (breakfast, VAT and all the other taxes included).

**Thank you for request regarding room reservation in AMBASADOR HOTEL.  
We have the pleasure to confirm you the following:**

We kindly ask you to verify if the details are in accordance with your request.

The check-in starts at 14.00 and the check-out is at 12.00 on the following day.

The restaurant is situated at the 1st floor, breakfast can be taken between 07:00 AM and 10:00 AM, and the last order for lunch may be done at 09:30 PM.

The extension of the staying it is taxed as follows:

- Between 12.00 –18.00 on the expected check-out day it is taxed with 50% from the daily rate without breakfast
- After 18.00 on the expected check-out day it is taxed with 100% from the daily rate.

The cancellation of the booked services it will be done through a written request with 3 days before the check –in date.

The reservation is guaranteed till 18.00, the check-in day.

After this time, the hotel has the right to release the room without any obligations to the client.

**Method of payment:**

- If you want to make the payment in advance, please send your request at: [vlad.brancoveanu@ambasador.ro](mailto:vlad.brancoveanu@ambasador.ro) /021 .315.90.80
- It is possible to make the payment at the check-in (cash/card).

**General Manager: Vlad Brancoveanu; Front Office Manager: Silviu Stoica**

